

**PROCEEDINGS OF THE BROWN COUNTY**  
**EDUCATION AND RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the Brown County Education and Recreation Committee was held on Thursday, May 31, 2018 in Room 200, Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**Present:** Chair Van Dyck, Supervisor Ballard, Supervisor Lefebvre, Supervisor Landwehr  
**Excused:** Supervisor Suennen  
**Also Present:** Museum Director Beth Lemke, Deputy Museum Director Kevin Cullen, Deputy Executive Jeff Flynt, Assistant Parks Director Matt Kriese, Zoo and Parks Director Neil Anderson, Golf Course Superintendent Scott Anthes, other interested parties and media.

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**I. Call to Order.**

The meeting was called to order by Chair Van Dyck at 5:32 pm.

**II. Approve/Modify Agenda.**

Motion made by Supervisor Landwehr, seconded by Supervisor Ballard to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**III. Approve/Modify Minutes of April 26, 2018.**

Motion made by Supervisor Lefebvre, seconded by Supervisor Ballard to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Comments from the Public – None.**

Supervisor Landwehr informed that he, along with a few other Supervisors and County Executive Troy Streckenbach recently went to Washington DC because the administration was reaching out to make local governments aware that they have offices to work with local branches of government. He brings this up with department heads to make them aware that if they run into any issues with federal policies or anything else they need help with, they can reach out to Executive Streckenbach or himself and they can help make contact with the appropriate people who can help.

**1. Review Minutes of:**

- a. Neville Public Museum Governing Board (May 14, 2018).

Motion made by Supervisor Ballard, seconded by Supervisor Lefebvre to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**Communications**

- 2. Communication from Supervisor Nicholson re: Explore alternative use for the Arena Complex that will generate the best tax base for the County. *Referred from May County Board.***

Motion made by Supervisor Landwehr, seconded by Supervisor Lefebvre to open the floor to allow interested parties to speak. Vote taken. **MOTION CARRIED UNANIMOUSLY**

**-Shawn Hennessy, 416 Arrowhead, Green Bay, Wisconsin**

Hennessy said at the last Board meeting he stepped forward to present an alternative plan for the Arena which may have frustrated some people and he apologized for that. He clarified the proposal he is talking about is not to turn the Arena into a house of worship. They want to take the Arena and renovate it, but keep it an Arena. Hennessy has walked through the Arena a number of times and is well aware of the extent

of damage and what the renovations would entail. The intent is to take this iconic piece of Brown County real estate and bring it back to its former glory.

Hennessy explained he is a fixer of old things and has done a number of flips on various properties. He is not opposed to newly built things, but he does not feel the Arena needs to be torn down and does not want to see it torn down, especially because of how historic it is, particularly because it is a memorial to veterans. He said the money that would be used to build on that site then could be used elsewhere.

Hennessy said he would like to see the Arena kept as an arena and keep all of the same events that happen there there, but then Life Church would use it as a house of worship 52 weeks each year. Every weekend between 3,000 –4,000 people step into their current facility and he estimated that at a minimum, they would be able to deposit 52 convention-style events every single year at an arena that they are willing to put their resources into towards rebranding, refreshing and reviving. In addition, they would have a good handful of separate large events that he described which would bring in additional people.

Hennessy continued that he understands the pushback that if the Arena is made into a church, revenue for things like hotels and restaurants would be lost. He noted though that De Pere was originally opposed to Life Church going into the former Sportsman's Warehouse, but they are now excited about the business it brings in for things like restaurants and shopping. The economic impact that Life Church has brought to De Pere is undeniable.

Life Church needs a bigger space and that is why they have pursued the Arena. If they build something, it probably would not be able to be in Brown County and they do not want that. The rate of growth that they continue to have on a yearly basis does not sustain the ability to buy land, break ground and build a building before it is outgrown. Hennessy assured they are not in opposition to the County; this is not Life Church versus the County. They have a need and they see the Arena as a facility that is totally usable to them and something they would love to use. They would love to give the Arena to the City as a gift to be used however they want.

Hennessy continued that they are also not in competition with the Packers. He understands there are at least eight home games every season, not counting the pre and post season. It would not be feasible to have church on the days of home games and they have already contacted the Packers to volunteer to let them use the facility on those Sundays. The plan would be to have the largest tailgate zone in the state with food vendors, activities for children, state of the art sound and video with seating for 5,000. Families could attend together for a reasonable price and enjoy the day together. This would be a fan experience not available anywhere else in the NFL.

Supervisor Lefebvre questioned if Hennessy understands the current condition of the Arena. She does not think it was built very well and questions if a lot of money should be spent fixing it up. She does not think the building is worth keeping. Hennessy responded that the amount of money it would take for Life Church to build a facility to house themselves is far greater than what it would cost to fix up the Arena. He said he has toured the facility several times with an engineer, architects and PMI staff and is confident it is built better than people are giving it credit for.

Landwehr said since the municipalities have already voted for the room tax funding to go to the plan that has been proposed, Hennessy and his group are swimming upstream. Van Dyck echoed Landwehr's comment and said the idea is not out of this world and could be a potential viable option, but it would have been viable 18 – 24 months ago when the conversations regarding the Arena started. Like Landwehr said, with all the hurdles the County had to jump over with the communities in regard to the room tax, he is not sure the clock is able to be turned back at this point.

**Motion made by Supervisor Landwehr, seconded by Supervisor Ballard to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor Ballard, seconded by Supervisor Landwehr to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

#### **NEW Zoo**

#### **3. Budget Status Financial Report for April 2018 – Unaudited.**

Zoo and Parks Director Neil Anderson referenced the terrible weather in April which is reflected in the numbers.

Motion made by Supervisor Ballard, seconded by Supervisor Landwehr to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

#### **4. Zoo Director's Report and Zoo Monthly Activity Reports.**

Anderson reported the exhibits are all up and running and they are also finishing up spring vaccinations. They are working on the red rumped agouti exhibit that is going in the old prairie dog exhibit. The trumpeter swans are currently on eggs which should be hatching shortly. This pair has had over 60 cygnets that have been returned to the wild as part of a program in Iowa.

With regard to operations, Anderson informed May is looking a lot better than April and he provided a handout, a copy of which is attached. The Zoo is currently very busy with students on end-of-the year school trips. Gift shop revenue in May was up as was per caps, concessions and zoo passes. Anderson also provided information on a new program, Art for Animals, a fundraising campaign for conservation. He also passed out the volunteer program report and outlined some of the numbers. He said there are currently 18 trained college interns at the Zoo working in all areas. Anderson continued that they have started some Segway tours in the Zoo and those are going over well.

Anderson concluded by saying that Gary Ehbar is now the Zoo Society President. His father basically founded the Zoo and Zoo Society.

Motion made by Supervisor Ballard, seconded by Supervisor Landwehr to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

#### **5. Request for Approval – Request from N.E.W. Zoological Society, Inc. for the contract fee and admission fee to be waived for the Feast with the Beasts event on Monday, August 6, 2018.**

Motion made by Supervisor Landwehr, seconded by Supervisor Ballard to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

#### **Parks Department**

#### **6. Budget Status Financial Report for April 2018 – Unaudited.**

Motion made by Supervisor Ballard, seconded by Supervisor Lefebvre to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

#### **7. April 2018 Field Staff Reports.**

Motion made by Supervisor Ballard, seconded by Supervisor Landwehr to receive and place on file. Vote taken. **MOTION CARRIED UNANIMOUSLY**

#### **8. Discussion and Requested Approval for Dogs in Park Policy and Possible Expanding Dogs in Parks Policy.**

Assistant Park Director Matt Kriese said this request came in about a year ago from Supervisor Hoyer. Parks listened to public comments and did some surveys and realized they did need a dog policy, so they came up with the policy contained in the agenda packet. The current policy has worked out quite well and they have

received a number of compliments. They have received only three complaints and each of those were addressed and resolved by adding signage and clarifying language on the website.

Kriese asked for the Committee's commitment in continuing the dog policies and also for their consideration in exploring opportunities to add dog access in the grounds area of the Reforestation Camp as well as at Wequiock Falls and Way-Morr Park. This would leave Fonferek's Glen as the only park that does not allow dogs. Landwehr asked why Fonferek's Glen is excluded and Van Dyck said with the other issues that had been going on at Fonferek's Glen, they did not want dogs added to the mix. Kriese added that from a department standpoint, he would be amenable to looking at allowing dogs at Fonferek's and noted that there are a lot of dogs there and they currently do not kick them out or issue citations. Van Dyck said he also is not opposed to taking another look at allowing dogs there because some of the other issues have now been resolved. Landwehr noted that those people who walk dogs in the park are probably from the neighborhood and could actually add another layer of supervision.

Kriese noted there is a new security officer at Fonferek's and suggested this be left open as relates to Fonferek's for a month or two while the security officer gets his feet wet. Ballard suggested the security officer talk to the neighbors while he is out there to get their input. Lefebvre agreed and said she does not want to see any more problems for the neighbors so she would want to be sure they were on board.

**Motion made by Supervisor Ballard, seconded by Supervisor Landwehr to approve dogs at all parks with specific stipulations and limitations at certain parks. Vote taken. MOTION CARRIED UNANIMOUSLY**

**9. Discussion re: Fairgrounds Strategic and Master Plan.**

Kriese informed he recently had communications with the vendors and the final draft should be coming very soon.

*No action taken.*

**10. Discussion and Possible Action re: Use of up to \$15,000 in 2018 Budgeted Outlay for Fairgrounds Building Maintenance to extend lifespan for 5 years with a match from the Fair Association.**

Kriese provided a map, a copy of which is attached, which shows the buildings that are the subject of this Item. He said everyone agrees there is a need for some major improvements on the property. He referenced the proposal from Basten Painting contained in the agenda packet in the amount of \$30,275 and said that although there is a need, we also have to be cognizant of the improvements that are in the planning process and included in the sales tax money. There will be \$3.5 million available in 2020 – 2022. This will be a great step in the right direction, but there will also be a need for alternative funding to complete phase one which is infrastructure and building improvements.

Kriese continued that the current proposal includes painting the roof of the main fair office at a cost of \$11,000. The roof is currently leaking because some of the nail holes have opened up due to age and weather. Horse barns E & G are also in the proposal and Kriese said those buildings do need painting and after talking to Steve Corrigan he contacted the Oshkosh correctional facility workers who do painting for dollars on the day. That crew could paint the horse barns for \$4,000 - \$5,000. The rabbit barn is in very bad shape in that the bottom boards are rotting out and it needs a fresh coat of paint.

Kriese said if the horse barns are taken off the Basten proposal and then we add \$5,000 for Oshkosh correctional to do the work, there would be a savings of about \$4,000 - \$5,000 which would equal about \$2,500 for the County. Kriese noted the Fair Board has offered a 50% match on this. There is \$15,000 in outlay and in the past these funds have been used for things like playgrounds, disc golf and various fencing projects.

Kriese continued that the seven person prison crew would be at the Fairgrounds for five days and the cost includes all paint and other supplies and there is the potential that they could also do some other maintenance work if not all of them are needed for the painting. The crew had only five available days all summer so Kriese has booked them for the end of June and the first few days of July.

Van Dyck and Landwehr both questioned why Brown County inmates could not be used to do the painting. Kriese responded that there are Huber inmates that Parks does their best to use, but there is no supervisor with them and more often than not, the inmates are not willing to work. Kriese intends to talk to Sheriff Gossage about the possibility of adding a supervisor position within the jail system to be in charge of these inmates so they can get good work out of them because there is more than enough work to keep them busy. It has been challenging when using our Huber inmates because they often do not have the appropriate clothing to work with and they do not dress for the weather and often get distracted talking to people in the parks and doing other things they should not be doing.

Van Dyck asked what the difference is between our own inmates and the Oshkosh crew. Kriese responded that the Oshkosh crew has a supervisor with them at all times. He said they have had great experience with that crew and they come with a trailer full of equipment and are very hard workers and do a very good job. They have had very few, if any, problems with the Oshkosh crew. On the other hand, the experience with using Brown County inmates for painting has not been positive and usually ends up with County staff having to go behind them and fix things up.

**Motion made by Supervisor Ballard, seconded by Supervisor Lefebvre to open the floor to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY**

-Cathy Ambrosius, Fair Association

Ambrosius said the buildings are in dire need of work and they have worked on this with Kriese. The Fair Association has done a lot of maintenance projects at the Fair in the past, but this has been in a piece meal fashion. The Fair Association feels it is time to do more of a major project with the painting. The buildings really need it, and they understand the masterplan is coming, but Ambrosius noted there will probably be a 10 year window before everything is done. They would like the barns painted now and painted right so they last another 10 years.

Ambrosius agreed with Kriese that the Oshkosh prison crew is great. They are a lot different than Brown County's Huber crew who like to wander, are not trained and really do not like to do the work. The Oshkosh crew has this down pat, are fully supervised and the inmates are instructed and have specific rules and regulations they must follow. On this project, however, Ambrosius said the executive board of the Fair Board Association would like to contract the entire project out. She noted the difference in money is only \$2,500 for them and the County, but the work would be professionally done and there would be a warranty. Basten will come in and blast all the paint off, professionally treat the lumber and then apply the appropriate paint and provide a warranty. They would not have a warranty with the Oshkosh crew. The other key factor with the Oshkosh crew is that they only have one week available, and, in the case of bad weather, they would be unable to reschedule this year.

Ambrosius continued that she did not mean to blindside Kriese with this information, and the Fair Association is more than happy to get the buildings up to par and they are more than happy to cost share it, but at the minimal savings of \$2,500 they prefer that the whole project be done by the professional painter. Supervisor Ballard asked if the County only has \$15,000, if the Fair would be willing to put forward \$15,275. Van Dyck asked Kriese for clarification on how the Friends money has been allocated for projects in the past. Kriese said they have given the money to the groups and the groups then use the County funds for a component of their projects without going out for bids.

The time element to have the work done before the Fair does not allow enough time to bid out according to Ambrosius so the Fair Association's suggestion would be to get a quote for each individual item. With regard to the fair office portion which is \$11,000, the Fair Association would be willing to put \$7,000 into

that portion so the County would only be putting \$4,000 towards that and then would offset that in other areas so the County would not be putting more than \$5,000 to any one phase of the project. Van Dyck understood the thought process, but did not know if it was appropriate and Landwehr agreed. Kriese said this should probably be referred to Purchasing because he did have a conversation with that department in the past about this.

Fair Association President Steve Corrigan said his understanding in the past was that money was allocated to the Friends groups for projects and then they oversaw the projects and made sure everything was paid. The difficulty with the work being proposed at the Fair now is that if it has to go out for bids, the work will not get done and will then cost more money. Corrigan continued that the Fair Board is made up of people working in the trades who have gone through all the details and can take the lead on this and help oversee the project. They are asking for the project to move forward and for the Fair Association to take the lead on it with matching funds from the County.

Corrigan added that the State of Wisconsin does not require the bid process for projects under \$25,000. Brown County's limit of \$5,000 has caused issues numerous times and he would like to see the ordinance on this changed.

Van Dyck asked about the policy on funding requests from Friends groups. Kriese responded that the money is budgeted and at the department level they can choose what they want to do typically, but it was asked that all projects come forward to this Committee to be discussed and then agreed on or disagreed on before they move ahead. Van Dyck asked if it would be possible to increase the contribution of the County to the Fair from \$20,000 to \$35,000. Kriese said that would take a budget adjustment which would have to come back through this Committee because the money is currently in an outlay account, not a contribution account. Kriese said he did contact Purchasing about this but was not able to speak with anyone yet, but he will keep trying. Van Dyck said the \$20,000 that is given to the Fair Board does not have any strings attached, but he would be inclined to say do what we need to do to put forward a budget adjustment request to move \$15,000 to the \$20,000 to make it cleaner. Ambrosius said the Fair would be agreeable to that.

Landwehr suggested having a special Ed and Rec meeting prior to County Board to approve a budget adjustment. Ballard said if we have to bid this out, this project is not going to happen this summer. Van Dyck agreed and said it seems doing a budget adjustment to give the Fair more money to cover this would be the easiest way to handle it.

**Motion made by Supervisor Ballard, seconded by Supervisor Lefebvre to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY**

Landwehr said he does not agree with putting a timeline on the agenda item of five years. He would rather see it say "extend the life" without a specific timeframe on it. He asked that the language "for five years" be eliminated.

**Motion made by Supervisor Landwehr, seconded by Supervisor Ballard to delete "for five years" when this item is brought back. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Supervisor Landwehr, seconded by Supervisor Lefebvre to send back to staff to work with Purchasing and bring back at a special Ed & Rec meeting prior to the next County Board meeting. Vote taken. MOTION CARRIED UNANIMOUSLY**

# 11. Assistant Director's Report.

Kriese informed the new Parks Business Manager will be starting on June 4 which will be very helpful in the office. He also noted they are short about six seasonal positions and this is definitely having an impact on some of the parks with high use. In the 2019 budget they will be looking at five to six lead LTE seasonal staff

and then try to bump the pay up which will hopefully make it easier to find staff. The park security officer started today at Fonferek's Glen so from this point forward there will be eyes on the park for the rest of the summer which is good.

Kriese continued that Bay Shore Park was extremely busy over the Memorial Day weekend. The attendance is definitely increasing and, with that, two dump trucks of garbage had to be hauled out. The few staff members they have cannot keep up with the increased attendance. This summer they are working on an architecture engineering plan which will focus on the breakwater, boat landing, parking, visitors' center and fish cleaning station. A little of this will be through sales tax but most of it will be through earned fees from the boat landing and there will also be a lot of grants mixed in. There will be a plan developed later in the summer that will incorporate the total visitor experience and how we can manage and control the use of the park. Kriese continued that right now the overflow parking is on the ball diamond, but the Dykesville Lions Club uses the ball diamond a few nights a week for their youth league. The County does not maintain the ball diamond because it not necessarily a County-type level function and he has had several calls from concerned parents and the Lions Club as to what will be done with the ball diamond. He has informed that he would be happy to meet with the towns to discuss this further and look at options.

With regard to equipment and repairs, Kriese said each of the mowers have already had major dollars spent on repairs and they are looking at replacing those in 2019. There is also a trail mapping project going on at Neshota so all trail maps will be on one kiosk to make navigation easier. The Friends at Neshota are also working on a playground project this week. Kriese also said the Pamperin Park disc golf group has given over \$2,000 in donations and are working on the new course with a lot of sweat equity.

Kriese continued that he has heard back regarding Ice Castles and they will not be coming to Green Bay at this time, but they definitely do want to get up here some time to see what we can offer them. Kriese also reported that the programming going on throughout the parks as well as the summer programs all seem to be very popular and are either full or nearly full.

**Motion made by Supervisor Ballard, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Golf Course**

##### **12. Budget Status Financial Report for March 2018 – Unaudited.**

**Motion made by Supervisor Ballard, seconded by Supervisor Lefebvre to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

##### **13. Budget Status Financial Report for April 2018 – Unaudited.**

**Motion made by Supervisor Ballard, seconded by Supervisor Lefebvre to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

##### **14. Superintendent's Report.**

Golf Course Superintendent Scott Anthes informed the golf course did not open until April 30 due to the weather, so April numbers look really bad, but so far, May has been going very well. Rounds in May are up considerably over last May. Typically the golf course opens between April 10–15 so this year they lost about three weeks of revenue. Also, there was a lot of rain in the first week of May which kept numbers down somewhat because carts could not be used on the course. The golf course did come through the winter great and the course is in great shape. Anthes is not overly concerned about the revenue figures at this point. The new forward tee boxes were opened and the ladies have had nothing but positive comments. Anthes also said the rebuilt putting green is also open now and everyone is very happy that it flat.

Maintenance projects were outlined by Anthes and he noted they were unable to aerify the greens in the spring this year because of the weather. Instead, they cut the greens using a thatching process and they may have to do that a few more times throughout the season to help water penetration. All other maintenance is basically a month behind and they are working hard to catch up, but Anthes said staffing has been a huge problem. They have had kids quit or not show up and they are not getting qualified applicants. Anthes also reported that the irrigation controller is not communicating well so next time the service agreement rolls around with the provider in 2020 they will look at upgrading the controllers which are currently 20+ years old.

Upcoming projects include stump removal and filling in the holes, grading and adding gravel to some of the cart paths, staining the halfway shack, and edging the bunkers. Anthes also noted they have outings scheduled for June 8, 9 and 10.

**Motion made by Supervisor Ballard, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Museum**

##### **15. Budget Status Financial Report for March 2018 - Unaudited.**

**Motion made by Supervisor Ballard, seconded by Supervisor Lefebvre to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

##### **16. Budget Status Financial Report for April 2018 - Unaudited.**

Museum Director Beth Lemke informed they basically lost a weekend of revenue in April due to the snowstorm. When the weather started improving in May, attendance was a little low because people were spending their free time outside, but the last several days have been very busy.

**Motion made by Supervisor Ballard, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

##### **17. 5-31-18 Director's Report.**

Lemke spoke to her Director Report contained in the agenda packet. She mentioned the Neville was named Best of the Bay for local museums in 2018. They also received this designation in 2011, 2012, 2014, 2015, 2016 and 2017. Other things she spoke about was the full ceiling tile replacement in the Walter Gallery which came out of the Facilities budget and work on the gallery flooring. Areas where there is terrazzo flooring posed some problems because of the layers of gunk that had accumulated. The floor looks shiny and new, but there are still a few imperfections. A solution for the lighting in the Discovery Room has been found in response to some concerns that the space was awfully dark. The number of fixtures will not change but the lighting will be LED which will significantly reduce the draw. Lemke also mentioned the master gardeners who have been trying to help improve the Museum grounds over the last several years and said this year they will be tackling the front flower beds after a new sculpture is put into place.

Under the outreach portion of her report, Lemke said the Museum has been asked by On Broadway, Inc. to be an igNight Market location. The event will be held in the parking lot on July 20 and the Museum will have special hours on that night.

Lemke also said the Neville has been awarded a Wisconsin Historical Society award for exhibition for Estamos Aqui. The Neville will be recognized at the state level for this and Lemke will keep the Committee advised of when that will be happening. She was also very excited to say that the American Association for State and Local History also awarded Estamos Aqui a national merit award. The presentation for this will be in September and she will share more information on this as it develops.

Lemke also spoke briefly about the Our Brown County exhibit and noted that it was covered by all area news outlets and she sent links out with all of the segments.

**Motion made by Supervisor Ballard, seconded by Supervisor Lefebvre to receive and place on file. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

18. **Fox Cities Magazine May 2018 "Brown County Bicentennial" (for information only).**

*No action taken.*

19. **Gallery Renovation Schedule (for information only).**

*No action taken.*

#### **Library**

20. **Library Report/Director's Report.**

Van Dyck provided the Committee with an Approved Search Schedule Timeline for the replacement of the Library Director, a copy of which is attached. He briefly reviewed the schedule and said they hope to have someone onboard by the end of August.

Van Dyck also informed that staff continues to explore a possible collaboration option for the East branch, but there are some operational items that need to be addressed before a determination can be made if the option is viable.

**Motion made by Supervisor Lefebvre, seconded by Supervisor Landwehr to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

#### **Other**

21. **Audit of bills.**

**Motion made by Supervisor Ballard, seconded by Supervisor Lefebvre to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY**

22. **Such other matters as authorized by law.**

Van Dyck indicated he asked Board Chairman Moynihan to reach out to Corporation Counsel to come forward at an upcoming meeting to explain where things are at with regard to the trail that affects the golf course as there seems to be some confusion on this.

23. **Adjourn.**

**Motion made by Supervisor Ballard, seconded by Supervisor Landwehr to adjourn at 7:21 pm. Vote taken.  
MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Administrative Specialist

Ad of  
5/30/18

NEW ZOO  
ADMISSIONS REVENUE ATTENDANCE  
2018  
REPORT  
2016, 2017 2018

ATTENDANCE

MONTH	2016	2017	2018	Change (-) / +
January	1,165	1,412	2,526	1,114
February	2,894	7,282	2,042	(5,240)
March	9,162	3,943	10,448	6,505
April	15,774	23,529	10,890	(12,639)
May	36,057	31,401	31,178	(223)
June	36,477	35,271		
July	36,598	40,467		
August	35,055	35,535		
September	15,857	19,646		
October	28,954	22,122		
November	4,818	2,009		
December	1,066	1,165		
TOTAL	223,877	223,782	57,084	(11,597)

ADMISSION & DONATIONS

MONTH	2016 ADMISSIONS	2016 DONATION BIN	2017 ADMISSIONS	2017 DONATION BIN	2018 ADMISSIONS	2018 Donation Bin	Change (-) / +	2016 PER CAP	2017 PER CAP	2018 PER CAP
January	2,366.00	-	3,901.50	-	4,593.00	0.07	691.57	\$2.03	\$ 2.76	\$ 1.82
February	4,897.00	40.95	15,627.50	-	3,730.50	-	(11,897.00)	\$1.71	\$ 2.15	\$ 1.83
March	26,807.50	-	17,386.50	-	37,200.50	-	19,814.00	\$2.93	\$ 4.41	\$ 3.56
April	61,616.50	263.75	104,286.00	-	44,592.00	-	(59,694.00)	\$3.92	\$ 4.43	\$ 4.09
May	158,909.50	-	164,889.50	3.27	153,190.50		(11,702.27)	\$4.41	\$ 5.25	\$ 4.91
June	171,481.78	365.05	196,164.50	-				\$4.71	\$ 5.56	
July	177,410.50	56.00	231,924.50	-				\$4.85	\$ 5.73	
August	156,114.50	-	188,581.50	845.53				\$4.45	\$ 5.33	
September	71,414.00		99,180.50	9.75				\$4.50	\$ 5.05	
October	103,562.00		136,815.96	215.00				\$3.58	\$ 6.19	
November	18,537.00	120.00	26,490.00	75.00				\$3.87	\$ 13.22	
December	3,748.00	382.19	24,499.75	179.00				\$3.87	\$ 21.18	
TOTAL	\$ 956,864.28	\$ 1,227.94	\$ 1,209,747.71	\$ 1,327.55	\$ 243,306.50	\$ 0.07	\$ (62,787.70)	\$4.28	\$ 5.41	\$ 4.26

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**NEW ZOO  
GIFT SHOP, MAYAN  
ZOO PASS REVENUE  
2018 REPORT  
2016, 2017 2018**

					2016	2017	2018
Paws & Claws					PER	PER	PER
Gift Shop	2016	2017	2018	(-) / +	CAP	CAP	CAP
January	\$ 1,857.44	\$ 1,105.06	\$ 1,932.05	\$ 826.99	1.59	0.78	0.76
February	\$ 3,838.13	\$ 8,108.16	\$ 2,539.48	\$ (5,568.68)	1.33	1.11	1.24
March	\$ 11,371.54	\$ 7,415.33	\$ 15,398.22	\$ 7,982.89	1.24	1.88	1.47
April	\$ 20,838.16	\$ 32,514.62	\$ 15,216.25	\$ (17,298.37)	1.32	1.38	1.40
May	\$ 48,794.55	\$ 48,797.36	\$ 51,408.48	\$ 2,611.12	1.35	1.55	1.65
June	\$ 51,844.84	\$ 55,368.34	\$ -		1.42	1.57	
July	\$ 49,728.92	\$ 67,849.56	\$ -		1.36	1.68	
August	\$ 44,739.84	\$ 47,789.78	\$ -		1.28	1.34	
September	\$ 12,417.17	\$ 20,622.79	\$ -		0.78	1.05	
October	\$ 11,267.02	\$ 11,577.67	\$ -		0.39	0.52	
November	3776 1/5	\$ 2,439.81	\$ -		0.78	1.21	
December	\$ 1,429.05	\$ 2,156.64	\$ -		1.34	1.85	
<b>TOTAL</b>	<b>\$ 261,902.86</b>	<b>\$ 305,745.12</b>	<b>\$ 86,494.48</b>	<b>\$ (11,446.05)</b>	<b>\$1.17</b>	<b>1.37</b>	<b>1.52</b>

					2016	2017	2018
Mayan					PER	PER	PER
Taste of Tropic	2016	2017	2018	(-) / +	CAP	CAP	CAP
January	\$ 1,366.12	\$ 803.84	\$ 2,349.89	\$ 1,546.05	\$1.17	0.57	0.93
February	\$ 2,733.39	\$ 4,898.08	\$ 1,910.88	\$ (2,987.20)	\$0.94	0.67	0.94
March	\$ 9,870.27	\$ 4,758.52	\$ 10,341.30	\$ 5,582.78	\$1.08	1.21	0.99
April	\$ 17,327.48	\$ 24,776.09	\$ 11,498.37	\$ (13,277.72)	\$1.10	1.05	1.06
May	\$ 44,408.57	\$ 31,093.45	\$ 34,393.36	\$ 3,299.91	\$1.23	0.99	1.10
June	\$ 44,950.45	\$ 45,594.55	\$ -		\$1.23	1.29	
July	\$ 48,927.33	\$ 58,591.33	\$ -		\$1.34	1.45	
August	\$ 47,329.16	\$ 46,624.84	\$ -		\$1.35	1.31	
September	\$ 20,001.01	\$ 23,336.28	\$ -		\$1.26	1.19	
October	\$ 17,310.18	\$ 14,345.89	\$ -		\$0.60	0.65	
November	\$ 3,811.77	\$ 2,208.40	\$ -		\$0.79	1.10	
December	\$ 1,133.91	\$ 1,641.49	\$ -		\$1.06	1.41	
<b>TOTAL</b>	<b>\$ 259,169.64</b>	<b>\$ 258,672.76</b>	<b>\$ 60,493.80</b>	<b>\$ (5,836.18)</b>	<b>\$1.16</b>	<b>1.16</b>	<b>1.06</b>

ZOO PASS						
MONTH	2016	2017	2018	(-) / +		
January	\$ 2,890.00	\$ 3,825.00	\$ 4,810.00	\$ 985.00		
February	\$ 3,640.00	\$ 9,579.50	\$ 4,880.00	\$ (4,699.50)		
March	\$ 16,045.00	\$ 10,251.00	\$ 21,312.00	\$ 11,061.00		
April	\$ 26,280.00	\$ 35,444.00	\$ 25,519.00	\$ (9,925.00)		
May	\$ 29,275.00	\$ 28,128.59	\$ 34,032.00	\$ 5,903.41		
June	\$ 19,991.00	\$ 28,043.00	\$ -			
July	\$ 17,110.00	\$ 19,746.00	\$ -			
August	\$ 11,115.00	\$ 14,467.00	\$ -			
September	\$ 6,305.00	\$ 9,180.00	\$ -			
October	\$ 6,105.00	\$ 6,302.00	\$ -			
November	\$ 7,590.00	\$ 5,676.00	\$ -			
December	\$ 16,025.00	\$ 24,265.00	\$ -			
<b>TOTAL</b>	<b>\$ 162,371.00</b>	<b>\$ 194,907.09</b>	<b>\$ 90,553.00</b>	<b>\$ 3,324.91</b>		

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## NEW ZOO

Brown County



4418 REFORESTATION ROAD  
GREEN BAY, WISCONSIN 54313

PHONE (920) 662-2405  
E-MAIL KAWSKI\_AJ@CO.BROWN.WI.US

ANGELA KAWSKI-KROENING

EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

### NEW Zoo & Adventure Park EDUCATION AND VOLUNTEER PROGRAMS REPORT APRIL 2018

#### Volunteer Hours

2018 Hours	Opportunity	2017 Hours
9.25	Education Program	186.4
163	Giraffe Stand	186.5
12	Horticulture	27
20.50	Husbandry	24
--	Mayan	--
52.50	Office Help	56
148.75	Special Events	477.5
32	Special Projects	55
--	Visitor Center	7.5
2	Zoo Watch	25.25
<b>440</b>	<b>Total Vol Hours</b>	<b>858.75</b>
<b>538.25</b>	<b>Total Intern Hours</b>	<b>282.5</b>

#### Off-Site Programs (Zoomobiles)

2 Assembly's=\$300

2 Meet & Greets: \$412.50

**Total = \$962.50** (versus \$325 in 2017)

1 Off-Site Class: \$250

*approximately 594 people reached/educated (versus 125 in 2017)*

#### On-Site Programs

7 Badge in a Day programs: \$400

1 Zoo Snooze Overnight: \$450

**Total = \$ 1,028** (versus \$1,665 in 2017)

2 Wild Encounter Programs: \$178

*approximately 138 people educated (versus 316 in 2017)*

#### Birthday Parties

7 Birthday or other Party Packages: \$2,050

**Total = \$2,050** (versus \$1600 in 2017)

*approximately 159 people educated (versus 114 in 2017)*

#### Special Projects/Things to Note

- Continued bookings for summer zoo camps, as well as for spring field trip programs and Zoomobiles
- Extremely busy with special event needs, Party for the Planet, prepping for May events, including the Sweet Safari and Mother's Day
- Many Summer Intern candidate interviews, also began process of working towards hiring for the Temp Summer Zoo Educator position



4418 REFORESTATION ROAD  
GREEN BAY, WISCONSIN 54313

PATRICIA E. JELEN

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OPERATIONS MANAGER

## Art for Animals

We started a new fundraising campaign this summer for Conservation called Art for Animals. It is a series of painting instruction classes where our guests pay \$55 (non-members) or \$45 (members) for a 2.5 hour class where they learn about certain endangered animals (penguins or giraffes) and then have the opportunity to paint WITH them and paint pictures OF them. The education portion is led by Curator of Animals, Carmen Murach and the paint instruction is led by Operations Manager, Patricia Jelen.

Guests learn about conservation, interact with the endangered animals, and receive professional instruction on painting an animal portrait that they get to keep and can take photos and make memories that will last a lifetime! It is like a wine and canvas experience without the wine, but with live animals instead.

So far we have collected over \$3,300 that will go to the conservation efforts of the AZA. In June the classes will be Painting with Penguins, in July we will be Gellin' with Giraffes and August will be one or both of them.

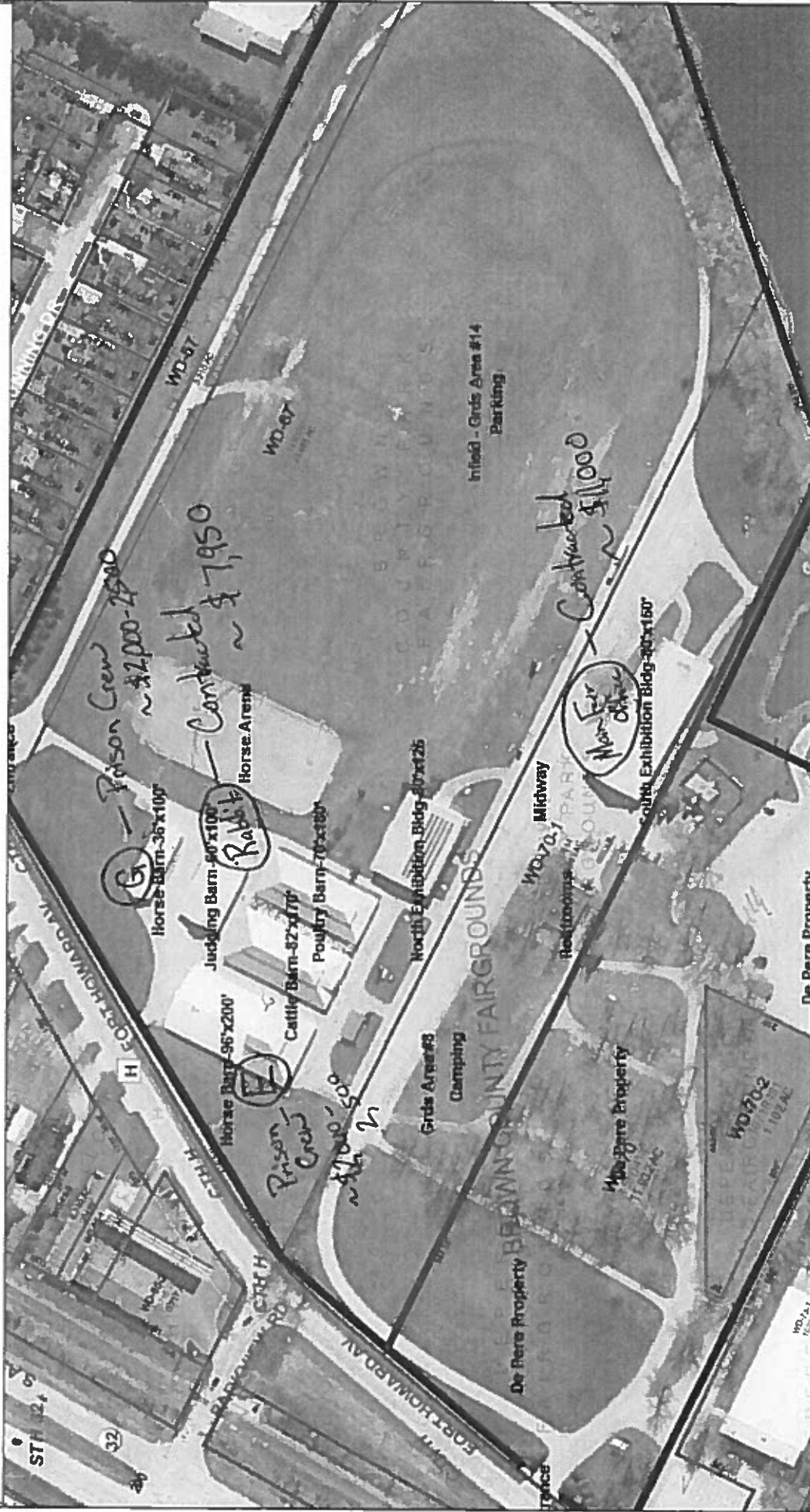








# Brown County Fairgrounds Map



Map provided by the Brown County Planning & Land Services Department - Land Information Office (LIO)  
A map key (legend) and other information about this map is available at: [maps.gis.co.brown.wi.us](http://maps.gis.co.brown.wi.us)

This map is intended for advisory purposes only. It is based on sources believed to be reliable, but Brown County distributes this information on an "As Is" basis. No warranties are implied. Boundaries shown on this map are general representations only and should not be used for legal documentation, boundary survey determinations, or other property boundary issues.

12/02/2016  
Scale 1:2400





**APPROVED SEARCH SCHEDULE TIMELINE  
BROWN COUNTY LIBRARY (WI)**

<b>Activity</b>	<b>Target Date:</b>
Consultants make first visit to Brown County; meet with Board, Search Committee and staff; establish definitive work schedule and marketing plan	May 24 and 25, 2018
Advertisement is approved by Board/Search Committee	June 1, 2018
Post ads, actively recruit candidate pool	June 2 – July 21 2018
Applications Close	July 22, 2018
All candidate documents sent to Board/Search Committee	July 25, 2018
All pre-screening interviews (by consultants) completed	July 25, 2018
Meet with Board/Search Committee and present the pool of candidates; select 6-8 semifinalists-2-hour meeting (consultants present in Brown County)	July 31, 2018; 10am-Noon
Semi-final Interviews on Site or via Skype w/Board/Search Committee- (consultants present in Brown County)	August 2 & 3, 2018 9am-1pm both days
Reference Reports to Board	August 11, 2018
Final Interviews on Site (consultants present in Brown County)	August 13 & 14, 2018; Board Interviews Aug. 14, Noon – 5pm
Negotiations Completed	August 20, 2018
New Executive Director Start Date	TBD